

Minutes Approved

As Circulated January 21, 2025
Feb 3, 2025 Regular Council Meeting
Elyria City Council

1. CALL TO ORDER:

The regular meeting of Elyria City Council was called to order on Tuesday January 21, 2025 at 7:00 p.m. by President Stewart. President Stewart opened the meeting requesting a moment of reflective silence. The Pledge of Allegiance was led by Council member Mitchell. President Stewart requested all cell phones please be turned off or placed on silent mode.

2. ROLL CALL: COUNCIL MEMBERS

PRESENT: Callahan, Cerra, Armstrong, Oswald, Mitchell, Tollett, Lipian, Davis, Schneider, Stewart

Excused Absent: Siwierka

Moved by Schneider, seconded by Mitchell to excuse Council member Siwierka's absence.

MOTION CARRIED

OTHERS PRESENT: Mayor Brubaker, SSD Pyanowski, Fin. Dir. Pileski, Law Director Deery, Police Chief Pelko, Fire Chief Pronesti, ASSD Calvert, Engineer Schneider

3. PUBLIC HEARINGS: None

4. APPROVAL OF MINUTES:

Cerra moved, Schneider seconded to approve council meeting minutes of January 6, 2025,

5. REMARKS AND REPORTS OF CITY OFFICIALS:

Mayor Brubaker:

Mayor Brubaker congratulated the Elyria Dr. Martin Luther King, Jr. Holiday Commission Chair, Regan Phillips and the team members on the 39th Annual Commemorative event that was held on Monday, January 20th at Elyria High School. Participants walked from city hall to the high school, the speaker was the 2024 National Teacher of the Year of Twinsburg High School. The event was great, the speaker was phenomenal.

Mayor Brubaker provided an update on his visit to D.C. alongside four other mayors from the Ohio Mayor's Alliance to meet with Senator Moreno and staff. Each Mayor was able to share concerns of their perspective communities. Mayor Brubaker focused on the EPA descent decree and the burden that lies with the demand of repairs, the second item was the dilapidated bridges and the third item was affordable housing. Mr. Brubaker shared that affordable housing was an issue of the other Mayors as well. Mayor Brubaker shared with council members the idea that past Senator Sherrod Brown had an office in Lorain, Senator Moreno will have an office seat in the city of Elyria as well as will Congressman Latta. The final update of the evening from the Mayor was to share that Police Chief Pelko would be retiring with this being his official last council meeting and Wednesday Jan. 22nd being his last day of work. Mayor Brubaker thanked Chief Pelko for his thirty-one plus years of service to the city of Elyria. He shared many of Chief Pelko's accomplishments throughout the years and applauded his recruitment efforts and well as his leadership through the pandemic.

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5. REMARKS AND REPORTS OF CITY OFFICIALS: Continued

Council member Tollett inquired on the Jefferson school site. Mayor Brubaker shared funding had been distributed and plans are in preparation of being submitted. Ground movement is anticipated by early to late spring 2025.

Safety Service Director:

Safety Service Director Pyanowski expressed his appreciation to Chief Pelko on his impressive tenure of thirty-one years of service to the city of Elyria. He explained the approval of civil service to began the process of the selection of a new police chief. Safety Service Director Pyanowski has selected Captain Michael Grooms as interim chief effective February 1st.

Finance Director:

Expressed his appreciation to Chief Pelko and provided well wishes.

Law Director Deery:

Expressed her appreciation to Chief Pelko and provided well wishes. Shared their experience of implementing body cameras.

Law Director Deery reminded council members of a Strategic Planning session planned later.

Eng. Schneider: No report

EFD: No report

ASSD Calvert: No report

EPD:

Police Chief Pelko expressed heartfelt sentiments in a thank you letter addressed to the administration and council members.

All council members provided well wishes and expressions of appreciation to the years of dedication to Chief Pelko.

6. PRESIDENT'S REFERRAL'S:

** Matter is completed or partially completed*

1. The matter of the Transfer of City owned property to Lorain Metropolitan Housing Authority.

REFERRED BY: Assistant Director Calvert

REFERRED TO: JOINT - COMMUNITY DEVELOPMENT and FINANCE COMMITTEE

2. The matter of a CDBG Settlement Agreement between Andrea Hall, Gregory Trucking and the City of Elyria.

REFERRED BY: Community Dev Director Scott

REFERRED TO: JOINT - COMMUNITY DEVELOPMENT and FINANCE COMMITTEE

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6. PRESIDENT’S REFERRAL’S: Continued

3. The matter of finding the City has vehicles and equipment that are no longer suitable for Municipal use.

REFERRED BY: Public Works Supervisor Curtiss

REFERRED TO: FINANCE COMMITTEE

4. The matter of finding the City has outdated equipment not suitable for Municipal use.

REFERRED BY: Fire Chief Pronesti

REFERRED TO: FINANCE COMMITTEE

5. The matter of accepting the 2025 NOPEC Energized Community (NEC) Grant.

REFERRED BY: Mayor Brubaker

REFERRED TO: FINANCE COMMITTEE

6. The matter of authorizing the Mayor to appoint (4) residents to the Elyria Bicycle Advisory Committee.

REFERRED BY: Mayor Brubaker

REFERRED TO: RULES COMMITTEE

Items 7 through 10 received and placed on file in the clerk’s office:

7. Approved Claim for damage: B. Rothgery

8. List of Muni Court receipts collected by division for December 2024

9. Income Tax Collections received for December 2024

10. 2024 Month-end Cash and Investment Balances for all funds thru December 2024

7. PETITIONS- LOBBY: None

8. PETITIONS–COUNCIL MEMBERS: None

9. REPORTS OF STANDING AND SPECIAL COMMITTEES:

**Sponsored by
Community
Development**

- A. Lipian
- C. Schneider
- D. Mitchell
- K. Oswald
- T. Callahan

COMMITTEE REPORT NO. 2025-1

WE HAVE CONSIDERED THE MATTER OF A LIQUOR LICENSE TRANSFER AS REQUESTED BY JEFFOCO INC., TO V & P ENTERPRISES, LLC, 645 CLEVELAND STREET, ELYRIA, AND THE CITY OF ELYRIA DOES NOT REQUEST A HEARING.

Schneider moved, Mitchell seconded to pass this committee report.

PASSAGE

AYE: 10

NAY: 0

ABSENT: 1

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9. REPORTS OF STANDING AND SPECIAL COMMITTEES: Continued

MOTION CARRIED

Sponsored by
Community
Development

- A. Lipian
- C. Schneider
- D. Mitchell
- K. Oswald
- T. Callahan

COMMITTEE REPORT NO. 2025-2

WE HAVE CONSIDERED THE MATTER OF A LIQUOR LICENSE STOCK TRANSFER AS REQUESTED BY RED LOBSTER HOSPITALITY, LLC, DBA: RED LOBSTER #632, 6935 MIDWAY BLVD., ELYRIA, AND THE CITY OF ELYRIA DOES NOT REQUEST A HEARING.

Schneider moved, Mitchell seconded to pass this committee report.

PASSAGE

AYE: 10
NAY: 0
ABSENT: 1

MOTION CARRIED

10. RESOLUTIONS FIRST READING:

Sponsored by
Finance

- P. Tollett
- M. Siwierka
- B. Davis
- C. Schneider
- J. Cerra

RESOLUTION NO. 2025-4

A RESOLUTION APPROVING A LIST SUBMITTED BY THE SAFETY SERVICE DIRECTOR FOR THE COLLECTION OF DELINQUENT INACTIVE UTILITY ACCOUNTS AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY SAID ACCOUNTS TO THE LORAIN COUNTY AUDITOR.

Tollett moved, Davis seconded to pass this resolution on its first reading under suspension of the rule.

SUSPENSION
AYE: 10
NAY: 0
ABSENT: 1

MOTION CARRIED

PASSAGE
AYE: 10
NAY: 0
ABSENT:1

MOTION CARRIED

Sponsored by
Finance

- P. Tollett
- M. Siwierka
- B. Davis
- C. Schneider
- J. Cerra

RESOLUTION NO. 2025-5

A RESOLUTION APPROVING THE LIST OF PROPERTIES FOR THE COLLECTION OF EMERGENCY TEMPORARY REPAIR COSTS AND/OR DEMOLITION RELATED COSTS, AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY SAID COSTS TO THE LORAIN COUNTY AUDITOR.

Tollett moved, Schneider seconded to pass this resolution on its first reading under suspension of the rule.

SUSPENSION
AYE: 10

PASSAGE
AYE: 10

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13. ORDINANCES--FIRST READINGS: Continued

Sponsored by
Finance
P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-8
AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ROETZEL & ANDRESS, A LEGAL PROFESSIONAL ASSOCIATION, FOR LEGAL SERVICES (LABOR MATTERS), AND DECLARING AN EMERGENCY.

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Finance
P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-9
AN ORDINANCE RATIFYING THE MAYOR'S APPLICATION FOR, AND IF OFFERED, THE ACCEPTANCE OF, THE U.S. DEPARTMENT OF HOMELAND SECURITY/ FEMA FY 2025 ASSISTANCE TO FIREFIGHTERS GRANT FOR CAPITAL NEEDS FOR THE ELYRIA FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Finance
P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-10
AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A TEN-YEAR MASTER SERVICES AND PURCHASING AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE ELYRIA POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.

Minutes Approved

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13. ORDINANCES--FIRST READINGS: Continued

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Finance

P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-11

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH FITCH & ASSOCIATES, LLC FOR CONSULTING SERVICES, AND DECLARING AN EMERGENCY.

Tollett moved, Davis seconded to pass this ordinance on its first reading under suspension of rules.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Finance

P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-12

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH RETAIL STRATEGIES, LLC FOR RETAIL CONSULTING SERVICES, AND DECLARING AN EMERGENCY.

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

January 21, 2025
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13. ORDINANCES--FIRST READINGS: Continued

Sponsored by
Finance
P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-13

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH STROLLO ARCHITECTS, INC. FOR ENGINEERING AND ARCHITECTURAL SERVICES FOR THE DESIGN OF A NEW CENTRAL MAINTENANCE COMPLEX, AND DECLARING AN EMERGENCY.

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Finance
P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BROWNING-FERRIS INDUSTRIES OF OHIO INC., DBA REPUBLIC SERVICES OF ELYRIA, FOR TRASH AND LANDFILL SERVICES, AND DECLARING AN EMERGENCY.

Tollett moved, Davis seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

ORDINANCE NO. 2025-15

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CHANGE ORDER NO. 1 WITH CROSSROADS ASPHALT RECYCLING, INC. FOR THE 2024 OPWC MIDWAY BLVD. RESURFACING PROJECT, AND DECLARING AN EMERGENCY.

Tollett moved, Davis seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1

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13. ORDINANCES--FIRST READINGS: Continued

MOTION CARRIED MOTION CARRIED MOTION CARRIED

Sponsored by
Utilities

- B. Davis
- V. Stewart III
- D. Mitchell
- K. Oswald
- B. Armstrong

Finance

- P. Tollett
- M. Siwierka
- B. Davis
- C. Schneider
- J. Cerra

ORDINANCE NO. 2025-16

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CT CONSULTANTS, INC., A VERDANTAS COMPANY, FOR ASSISTANCE WITH DESIGNING, BIDDING, AND CONSTRUCTION SERVICES FOR THE LEAD SERVICE LINE REPLACEMENT PROJECT-PHASE 5, AND DECLARING AN EMERGENCY.

Mitchell moved, Tollett seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by
Utilities

- B. Davis
- V. Stewart III
- D. Mitchell
- K. Oswald
- B. Armstrong

Finance

- P. Tollett
- M. Siwierka
- B. Davis
- C. Schneider
- J. Cerra

ORDINANCE NO. 2025-17

AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AND, IF OFFERED, ACCEPT AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT THROUGH THE OHIO EPA FOR THE REPLACEMENT OF LEAD SERVICE LINES AND GALVANIZED SERVICE LINES (PUBLIC AND PRIVATE SIDES) IN THE CITY OF ELYRIA, AND DECLARING AN EMERGENCY.

Mitchell moved, Davis seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

January 21, 2025
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13. ORDINANCES--FIRST READINGS: Continued

Sponsored by

Utilities

B. Davis
V. Stewart III
D. Mitchell
K. Oswald
B. Armstrong

Finance

P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-18

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE REPLACEMENT OF LEAD SERVICE AND GALVANIZED SERVICE LINES (PUBLIC AND PRIVATE SIDES) IN THE CITY OF ELYRIA, AND DECLARING AN EMERGENCY.

Mitchell moved, Armstrong seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

Sponsored by

Utilities

B. Davis
V. Stewart III
D. Mitchell
K. Oswald
B. Armstrong

Finance

P. Tollett
M. Siwierka
B. Davis
C. Schneider
J. Cerra

ORDINANCE NO. 2025-19

AN ORDINANCE RATIFYING THE MAYOR'S APPLICATION FOR, AND IF OFFERED, THE ACCEPTANCE OF, THE OHIO ENVIRONMENTAL PROTECTION AGENCY, COMMUNITY AND LITTER GRANT, FOR THE ORGANIC MATERIAL DIVERSION PROJECT, AND DECLARING AN EMERGENCY.

Mitchell moved, Tollett seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	PASSAGE	EMERGENCY
AYE: 10	AYE: 10	AYE: 10
NAY: 0	NAY: 0	NAY: 0
ABSENT: 1	ABSENT: 1	ABSENT: 1
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

14. ORDINANCES--SECOND READINGS: None

15. ORDINANCES--THIRD READING: None

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16. COMMITTEE CALLS:

COMMUNITY DEVELOPMENT

Monday 1/27/2025 Beginning at 6:00 PM

All Referred Items Council Chambers w/Law Director, SSD, Engineer, Bldg. Insp.

JOINT CD/ FINANCE

Mon. 1/27/2025 Immediately following Community Development All Referred Items Council Chambers w/Law Director, SSD, Engineer, Bldg. Insp.

FINANCE

Mon. 1/27/2025 Immediately following Joint All Referred Items Council Chambers w/Mayor, Finance Director, Law Director, SSD, Engineer

RULES Mon. 1/27/2025 Immediately following Finance All Referred Items Council Chambers J. Cerra. Chr. w/Mayor, Finance Director, Law Director, SSD, Engineer

UTILITIES Wed 2/5/2025 Beginning at 6:00 PM All Referred Items Council Chambers D. Mitchell Chr. w/Mayor, Finance Director, Law Director, SSD, Engineer

STRATEGIC PLANNING

Mon. 2/3/2025 Immediately following Council Meeting All Referred Items Council Chambers W/ Mayor, Safety Service Director, Finance Director, Law Director, Engineer

17. MISCELLANEOUS AND UNFINISHED BUSINESS:

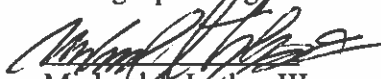
Council member Lipian provided an update that he will be attending Officer Training School through the military.

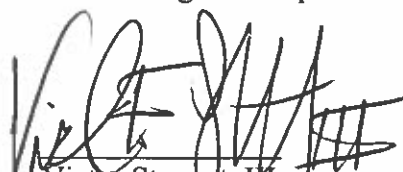
18. ADJOURNMENT:

Cerra moved, Mitchell seconded to adjourn the Regular Council Meeting at 7:36 p.m.

MOTION CARRIED

Strategic planning to follow


Michael J. Lotko, III
Clerk of Council


Victor Stewart, III
President of Council

YouTube Link: <https://www.youtube.com/watch?v=l4Fj5ANj-x8>

/rlp

