

THE FINANCE Committee held a meeting on Monday, October 28th, 2024 beginning at 6:38 P.M

Committee Members Present:

CD: Chair Callahan, Mitchell, Schneider, Oswald, Lipian
Finance: Chair Tollett, Schneider, Cerra, Siwierka, Davis
Others: Armstrong, Pres. Stewart
Excused Absence:

Administration and Department Heads Present:

Mayor Brubaker, Law Dir Deery, Safety Service Dir Pyanowski, Finance Dir Pileski, Asst. Finance Dir Farrell

1. The matter of approval of the October 15th, 2024 Finance Meeting Minutes as circulated.

Motion moved by Mrs. Davis and second by Mr. Cerra to approve the 'said' minutes.
MOTION CARRIES

2. The matter of a one-time Fleet Optimization Consultation Service with Rubicon Global, LLC.

Referred By: Safety Svc Dir Pyanowski

Dir Pyanowski said the City started a relationship with Rubicon as a vendor. What this would do is to analyze the Sanitation routes to ensure we are operating efficiently and that our routes are well planned out in order to make sure we're not wasting mileage to make sure our trucks are going in the right direction and be efficient. He stated that we have not reviewed our routes in over a decade and that our routes could have the potential to be out of proportion and we've had growth in certain parts of the City which is causing routes on some days to be heavier. Rubicon would analyze the routes and all of the information related to the Sanitation program and to provide us the most efficient routes.

We did enter into a contract with Rubicon earlier in the year, for an app that we intend to start using in our trucks. We are in the process of doing the data input into their systems. It will use GPS to help track routes to make sure it's completed efficiently. It will redistribute routes in the event of a breakdown or a shortage of drivers. We could shift the routes to help get the routes covered for that day. Each truck would also have a smart phone in it that would be hooked up to the app and using the drivers to identify high grass, potholes, abandoned vehicles and other things. He wants the drivers to pay attention to the sanitation cans, but in case they notice these things, they can add them to the app.

The fleet management is another portion of Rubicon, it's a separate program, but it's another piece to make sure those trucks are running efficiently and the routes are laid out efficiently. It could lead to a reduction in a route or a reduction of a driver. At this point we're realizing there could be some cost savings down the road.

Chair Tollett asked if the GPS systems are hard wired into the trucks or a smartphone?

Dir Pyanowski said it's done through a smartphone.

Chair Tollett asked if they will be tracking maintenance in this management system?

Dir Pyanowski said yes, in addition, the app will do a pre-run check of their vehicle. The app program has already started with Rubicon. We've been happy with the service we've received and the engagement we've had in that capacity. That is a 3-year agreement, which we are already in. This new agreement, for the Fleet Optimization, will take us over the \$75,000. The maintenance records will be part of the app.

Chair Tollett said Rubicon is a great company and we will notice about 20% reduction in fuel usage.

Dir Pyanowski said Rubicon has sanitation people in their crew, they're not just tech people. They really understand how this works and how to find efficiency and he was impressed.

Mrs. Siwierka said this is a great idea, it hasn't been done for a long time. Will they do anything with brush? She said that is one of the most inefficient things we do.

Dir Pyanowski said the topic of brush has not been discussed with them. It's not a part of the current package.

Mrs. Siwierka asked how will we incorporate new neighborhoods?

Dir Pyanowski said he has not explored what an update will look like in a year. This is a one year 'to get started' contract. Some of it is updating what we're doing, our processes and getting data banks and spread sheets created so we can utilize them, add to them, supplement them, adjust them. That is to keep in mind for the future.

Mrs. Siwierka asked if we will be able to track the sanitation carts, that might be something needed. There was never a good system for residents who have multiple carts.

Mrs. Davis asked if this system will be able to show if they miss a whole street? Because she gets calls when an entire street is missed.

Dir Pyanowski said, yes, if we get a call that a trash wasn't picked up, they can see if they missed one house or the entire street. The system actually shows the drivers where they need to stop and where each can would be placed on the curb.

Mrs. Davis said we have a lot of seniors who need help and the drivers know who needs help and they go get the can and empty it and take it back for the resident. Will this service be incorporated in this program?

Dir. Pyanowski said that service will be incorporated and those addresses will be put into the database.

Mr. Schneider said he is in support of this. Will other departments be able to communicate with them? Will they be able to forecast like a year or two out, like what the number of households will be in the new developments? And when will this actually launch?

Dir Pyanowski said the current agreement will have a date, when it's approved, and at some point, they will do work from that date back. This is a one-time agreement and if we want to update it, that could be explored in the future.

Dir Pyanowski said, once this is approved by Council, the process for the app is about a 90-day lead time. He doesn't have a lead time for the Fleet Optimization at this time.

Mr. Oswald said he likes this idea. This will help the crews to be on the lookout for other things. He asked if the City will look into what we will be doing with recycling since recycling is a part of the Sanitation Dept?

Dir Pyanowski said the driver wouldn't have to put in the address, the app will actually Geo track it, it captures the latitude and longitude and can be set up to go directly to the department who would deal with it, if it was a pothole, it would go directly to the Street Dept. These types of reporting these matters will help increase the efficiencies in other areas. The app product was taken into consideration as they look into the recycling program and what is in store for the future. Any data will be helpful in making decisions and the heart of this data. Getting the data and information about the services for the community will help the city be able to serve the resident better.

Chair Tollett said this data was developed years ago by UPS. With satellite systems today, these are accurate to 24 inches. It can also give details about how the driver is doing, if a vehicle is sitting, idle time for too long. These new fleet management systems can do a lot.

Mrs. Siwierka asked if this will track the bulk route as well?

Dir Pyanowski said yes. The apps will include all of the programs as well as in the assessment for other programs.

Motion made by Mr. Cerra and second by Mr. Schneider authorizing an ordinance to enter into the 'said' agreement.

MOTION CARRIES COMMITTEE REPORT WRITTEN

3. The matter of city property no longer suitable for use and to be disposed of.

Referred By: Fire Chief Pronesti

Dir Pyanowski said this equipment is hydraulic, 'jaws of life' that are no longer needed because new ones were purchased. That recent purchase agreement was a trade in of the old equipment. But, the company actually doesn't want them back. This is to allow to dispose of these.

Motion made by Mrs. Davis and second by Mr. Cerra authorizing a to declare 'said' property unfit and to dispose of by the best means possible.

MOTION CARRIES COMMITTEE REPORT WRITTEN

4. The matter of Amendments to the 2024 Permanent Appropriations.

Referred By: Finance Directors Pileski and Farrell *[Standing Referral]*

Finance Dir Pileski said they have no appropriation changes this evening.

Chair Tollett asked for a motion to adjourn.

Motion made by Mr. Cerra and second by Mr. Schneider to adjourn this evening's Finance Committee Meeting at 7:00 P.M.

MOTION CARRIES

The next Finance Committee Meeting will take place Tuesday, November 12th, 2024.

Respectfully Submitted by,
Colleen Rosado, Secretary/Administrative Assistant