

The JOINT CD and FINANCE Committee held a meeting on Monday, October 15th, 2024 beginning at 6:06 P.M.

Committee Members Present:

CD: Co-Chair Mitchell, Schneider, Oswald, Lipian
Finance: Chair Tollett, Schneider, Cerra, Siwierka, Davis
Others: Armstrong, Pres. Stewart
Excused Absence: Callahan

Administration and Department Heads Present:

Mayor Brubaker, Mayor Brubaker, Law Dir Deery, Safety Service Dir Pyanowski, Finance Dir Pileski, Engineer Schneider, Capt. Groomes, Dir Reardon, Dir Calvert CD Manager Almobayyed, CD Director Scott

1. The matter of approval of the September 30th, 2024 Joint Meeting Minutes.

Mr. Oswald moved, seconded by Mrs. Mitchell to approve the above meeting minutes as circulated.

MOTION CARRIES

2. The matter of the PY 2025 CDBG Action Plan, 2025-2029 Consolidated Plan, Analysis of Impediments to Fair Housing Choice and Slum & Blight Recertification.

Referred By: Community Development Dir Scott

Dir Scott said this is to determine a draft 2025 budget so they can complete the draft plan which will be available for public comment starting Friday, the 18th thru November 18th. Her office will bring any comments before Council Committee on November 25th. She will have the consultant at the Joint meeting on October 28th to provide a PowerPoint presentation and go over details in the upcoming 5-year plan. The Third and final Public Hearing will also take place on October 28th.

This evening is discussion only. They did receive an additional funding request from Engineering for \$50,000 and she has submitted an updated budget sheet reflecting that addition.

An excel budget sheet was up on the screen which listed all of the requests that have been received. They are at \$200,000 over budget. Her department developed a draft with recommendations as to what the committee could do as far as funding to bring that number down to zero to make sure everything balances.

HUD Guidelines require no more than 20% of the annual budget to be allocated to administrative costs and no more than 15% of the budget to public service activities. They do have some anticipated carry over that they will include. The increase or decrease in funding from HUD will be divided equally among all activities.

They are proposing \$100,000 in administration costs, \$300,000 for housing rehab, \$10,000 for code enforcement, \$50,000 for the Engineering sidewalk rehab, \$177,534 for West Park playground and the various amounts for the various public service

activities which are about \$9,000.00. Lorain County Urban League - \$20,000 for a two-year grant, they contract with the Urban League CHIP Program for 2 years to provide training so they are in compliance with the CHIP program and CDBG.

Mrs. Siwierka said she thinks \$50,000 for sidewalks on 2nd and West Ave. seems high? Engineer Schneider said the sidewalk project includes the bricks between the curb and sidewalk and there a number that have trip hazards as well as areas around City Hall that have sandstone sidewalks and things of that nature. We have spent a lot on sidewalks in the past as well as when they had to add handicap ramps.

Mrs. Davis asked if this includes sidewalks around the park?
Engineer Schneider said he would have to check with Engineer McKillips. The area around the park was discussed but he didn't know if it was decided on. What they are essentially doing is to repair the bad areas that are trip hazards. The bricks have settled which has created trip hazards.

Dir Almobayyed said the request is for 2nd Street between Court & West and West between 3rd and 2nd Street.

Mr. Oswald asked what personal residential rehabs is?
Dir Scott said that pays for staff time to administer these programs as well as the housing rehab specialist. That also provides the hard cost for the emergency home repair program as well as soft costs that are associated with that program and helps with costs with the CHIP program.

Dir Scott asked if the committee is okay with presenting this draft so they can put it out for public comment.

Chair Mitchell asked CD if they are okay with this, everyone agreed, it's fine.
Chair Tollett asked Finance if they are all okay, and all agreed it's good.

Chair Mitchell said that there was no further business for Community Development and asked for a motion to adjourn.

**Motion made by Mr. Lipian and second by Mr. Schneider to adjourn Community Development at 6:18 P.M.
MOTION CARRIED**

The evening's Committee Development Committee has adjourned.

The evening's meetings continued with Finance Committee Meeting which began at 6:20 P.M.

Respectfully Submitted by,
Colleen Rosado, Secretary/Administrative Assistant