FINANCE COMMITTEE MEETING MINUTES TUESDAY, OCTOBER 12TH, 2021 beginning at 7:00 P.M.

CD PRESENT: Co-Chair Mitchell, Cerra, Jessie ABSENT: Callahan, Oswald **FINANCE PRESENT:** Chair Stewart, Tollett, Jessie, Davis ABSENT: Baird

OTHERS PRESENT: Law Dir Deery, Safety Service Dir Brubaker, Mayor Whitfield, Finance Dir Pileski, Asst Dir Calvert, CD Director Scott, CD Manager Almobayyed, Communications Dir Showalter, Water Superintendent Jacob, Parks Director Reardon

1. Approval of the Regular Finance Meeting Minutes ~ <u>SEPTEMBER 127^h, 2021</u>. Mrs. Davis moved, seconded by Mr. Tollett to approve the 'said' Meeting Minutes.

2. The matter of inactive/delinquent EPU Accounts to be certified to Lorain County Auditor's Office. *(Standing Referral)*

Referred By: Public Works Supervisor Conner

Chair Stewart said this is standard procedure, the attached list will be sent to the LC Auditor's Office along with the resolution.

Mr. Tollett moved and Mrs. Davis seconded to recommend a resolution to certify said charges to the Lorain County's Auditor's Office.

MOTION MADE COMMITTEE REPORT WRITTEN

3. The matter of the purchase of a Centrac Program for a Traffic Management Project throughout the City.

Referred By: Safety Service Director Brubaker

[This matter was approved by the Utilities, Safety & Environment Committee]

Mr. Brubaker said this program allow the City to manage traffic flow throughout major areas in the City. It will be a camera program which will allow traffic flow to be changed if there is an accident or construction project. Primarily it will be Mr. Showalter's Dept.

(Communications Dept.) which will monitor this. It would also be assessable to the Police and Street Dept. It will be covered on about 50 intersections and it will give the capability of adding areas.

The cost is about 1.1 million dollars. We do have an outstanding monies in NOPEC grants. The balance of these dollars have not been appropriated and would need to be through the ARP Program or Issue 6.

This project would take several years and it may or may not be a good idea to tie up Issue 6 dollars. We would need \$926,875 which would be our portion which would have to be appropriated.

That amount would cover everything for this project.

This is not a traffic enforcement program. It will allow to view license plates in the event there is a major event.

Communications Dir Showalter said this program does many things. It will help more accurately to do traffic changes. We won't have to pay for traffic studies, which we currently do. This program will count all the cars in all the directions. The software has the ability to take that info and with a click of a button it will actually make traffic changes for us based on the data that it accumulates. The cameras are just for viewing purposes. If a crash happens, dispatch will send officers and will have the ability to tell them which direction to go.

It will be able to access the crash or incident and determine how many officers to send to that location.

There is also license plate recognition, such as warrants and the Police will be alerted.

The program has what's called artificial intelligence, it can actually search for a specific vehicle.

Chair Stewart asked if the program will be able to detect vehicles who hit and knock down light poles along Rt. 57?

Mr. Showalter said this program will have a recording systems up to 60 days but it will only cover the area of the intersections. The cameras might be able to reach out a short distance from the intersections, but another option is to have another camera in the middle section of the section of Rt 57.

Mr. Tollett asked if the program can pick up cars going away in the other lane?

Mr. Showalter said, yes, it can.

Mr. Tollett asked if the information that is being stored private?

Mr. Showalter didn't have the answer to that question.

Dir. Deery said she's not aware of how they will be storing this information but there is not an expectation of privacy of your license plate if your driving in the city.

Mrs. Davis asked if the ARP monies can be used for this?

Mr. Pileski said this would fit under the Revenue Replacement category, which is the money we can spend on general government services. Anything purchased under that category would have to follow Federal Procurement Guidelines.

Dir Deery asked if this will go out for bid?

Dir Brubaker said this does not need to go out for bid because Centrac is a sole source provider.

Mr. Showalter said the \$207,000 (NOPEC) funds will cover the software portion of this project, which is the foundation needed to build. Then we would purchase hardware to upgrade the intersections.

Dir Pileski said, with the NOPEC grant, they would typically record that grant in the General Fund so we would have to appropriate the \$207,000 in one of the General Fund Depts. for that portion of the project and the balance would be in the ARP Fund.

Mr. Stewart amended the Committee Report to reflect this project not going thru State of Ohio Purchasing and for the \$207,000 to be paid by NOPEC grants and ARP Funds.

Dir Pileski said the \$926,875 will have to be appropriated and that would leave \$2,933,100 in revenue replacement unappropriated. We have until 2024 to encumber those funds (commit to where those funds will be spent) and have until the end of 2026 to spend it. But there will be another calculation of revenue replacement after the revenues are done being posted, he'll recalculate at that time.

Mr. Tollett moved and Mrs. Davis seconded to recommend an ordinance authorizing the Mayor to enter into an agreement to purchase the 'said' equipment, emergency clause requested.

MOTION MADE

COMMITTEE REPORT WRITTEN

4. The matter of authorizing the Mayor to advertise for bids and enter into a contract for the Purchase and Installation of Chemical Feeders for the Water Pumping Plant.

Referred By: Water Superintendent Jacob

[This matter was approved by the Utilities, Safety & Environment Committee]

Mr. Jacob said these are new chemical feeders in the plant and chemical storage tank equipment. The existing feeders are 12 - 14 years old. They want to be proactive and replace them before they fail. The plant gets violations.

This is one of the fastest things to be done to bring the plant capacity from 22 million gallons a day to 30 million gallons a day. They've already submitted a permit to EPA to install.

It has to be approved by the EPA prior to going out to bid. The money is in this year's budget. Mrs. Davis asked the cost for this project.

Mr. Jacob said it's \$350,000

Mr. Tollett moved and Mrs. Davis seconded to recommend an ordinance authorizing the Mayor to enter into an agreement to purchase the 'said' equipment. MOTION MADE COMMITTEE REPORT WRITTEN

5. The matter of authorizing the Mayor to enter into an agreement to purchase Hach Turbidimeters and Lab Turbidimeters for the Water Pumping Plant.

Referred By: Water Superintendent Jacob

[This matter was approved by the Utilities, Safety & Environment Committee]

Mr. Jacob said all 10 of the filters that filter the water prior to leaving the plant have these Turbidimeters on, they measure the cleanliness of the water. It's a compliance issue. The water coming in gets a number and it's based on how dirty it is and that's a bench top turmeric meters. Example, today the water was a '3' which is pretty clean, NTU Unit. It could go_up into the hundreds which is like mud. The water leaving the plant is under 1 tenth. The meters they have now are 12 years old and they need to be replaced because they won't be supported after 2022. The hach meters are like for like replacements and the new ones will be installed by the plant staff. This money is in the budget. The cost is \$80,397.

Mr. Stewart asked what the timetable is for this?

Mr. Jacob said the feeders will have to get bid out and once they're bid out and will have to be ordered and that could be 2 - 3 months or it could be 6 months. Same with the Turbidimeters, once they're ordered they're at the manufactures mercy.

Mrs. Davis moved and Mr. Tollett seconded to recommend an ordinance authorizing the Mayor to enter into an agreement to purchase the 'said' equipment. MOTION MADE COMMITTEE REPORT WRITTEN

6. The matter of changes to Elyria Codified Ordinance 951.13 (a), Indigent Burials. Referred By: Safety Service Director Brubaker

Dir Brubaker said he's been in contact with a number of our funeral directors in town and they have taken a big hit on indigent burials. We're required by law to provide burial space for residents that die as indigents. The rules were changed a few years ago where we only take a indigent if it's a cremation situation and the created spaces at Brookdale to allow for these. Funeral directors take a financial hit in providing the service for these. They are not required, by law to do anything other than the basic. The city is required to inter them. The ordinance calls for \$350 across the board for reimbursement to the funeral directors. It was agreed to increase the cost for child and adult to \$550.00. We had 11 indigent burials last year due to covid. The cost to transport will be a additional cost.

Mrs. Davis moved and Mr. Tollett seconded to recommend an ordinance authorizing the 'said' changes to COD section 951.12 (a). MOTION MADE COMMITTEE REPORT WRITTEN

7. The matter of the Transfer of \$350,000 from General Fund to State Highway Fund for the Purchase of Road Salt.

Referred By: Finance Director Pileski

Dir Pileski said included in this year's appropriations was a transfer of \$350,000 out of Misc General Government in the General Fund. He just needs an ordinance allowing the transfer from the General Fund to the State Highway Fund to purchase the road salt. **Mrs. Davis moved and Mr. Tollett seconded to recommend an ordinance authorizing the** 'said' transfer of monies, emergency clause.

MOTION MADE COMMITTEE REPORT WRITTEN

8. The matter of accepting the amounts and rates as determined by the Lorain County Budget Commission.

Referred By: Finance Director's Pileski and Farrell

Dir. Pileski said this is an annual housekeeping chore. The Budget Commission sets the inside millage rates and we in turn have to accept the rates as determined by the commission.

Mr. Tollett moved and Mrs. Davis seconded to recommend a resolution accepting the said amounts and rates determined by the Lorain County Budget Commission. MOTION MADE COMMITTEE REPORT WRITTEN

9. The matter of amendments to the 2021 Permanent Appropriations Ordinance.

(Standing Referral)

Referred By: Finance Director's Pileski and Farrell

Dir Pileski went over these changes;

1.) Special Parking Fine Fund ~ Clerk of Courts - increase of \$10,000 for ADA crosswalk projects.

2.) American Rescue Plan ~ Revenue Replacement Government Svcs - increase of \$10,279 for Muni court IT dept.

3.) Muni Court Tech Fund - increase of \$24,094 for muni court postage meter machine.

4.) General Fund ~ Police - \$32,000 for a 2 year supply of ammunition for the Police Dept. - moving money in existing budget, General Fund Police Levy and Police Issue 6 from benefits & pension into Operating & Maintenance to purchase the ammunition. Total is \$66,000

The only thing not listed is the \$207,268 which is the NOPEC grant portion for the Centrac project, to appropriate that in General Fund, Misc General Government Dept., Capital Outlay account.

Dir Pileski will bring forward the amount that will need to be taken out of the ARP Fund for the balance of that project at the next meeting.

Mr. Tollett moved and Mrs. Davis seconded to recommend an ordinance to authorize the 'said' appropriation changes.

MOTION MADE COMMITTEE REPORT WRITTEN

Mr. Tollett moved and second by Mrs. Davis to adjourn this evening's Finance Meeting at 7:38 P.M. MOTION CARRIED

Respectfully submitted by, Colleen Rosado, Council Clerk Secretary

(Committee Meeting was attended by Secretary Rosado ~ Meeting Minutes were transcribed by Secretary Rosado)